



# OAKTON CREW

## Travel Policy

All students participating in Oakton Travel Regattas are obligated to understand and adhere to the following set of rules:

- 1) **All Fairfax County Public School policies:** Strict adherence is mandatory, as outlined in the [Students' Rights and Responsibilities Handbook](#). Failure to comply will result in disciplinary action.
- 2) **Responsibility for Personal Items:** Remember that you are personally accountable for all belongings, including money, cell phones, jewelry, etc.
- 3) **Adherence to Trip Itinerary Schedule:** You cannot deviate from the trip itinerary for any reason, including meeting with family or friends. Following the schedule is important for ensuring your safety, security, and ability to smoothly coordinate with the team. Punctuality is not just a formality; it demonstrates respect for your teammates. It plays a vital role in ensuring that the team maximizes time efficiently and can coordinate without delay or disruption.
- 4) **Communication:** You are responsible for downloading Teamsnap on your phone to ensure you are receiving up-to-date communication.
- 5) **Medication Protocols:** All medications must be given to the designated chaperone with a note describing when and how frequently medicine should be taken and placed in a large Ziploc bag with your name labeled clearly. This includes Tylenol or Advil. Please be sure to include this information on your emergency care card.
- 6) **Conduct Expectations:** You are a representative of the Oakton Crew. As such, each member of the crew team must uphold high standards of behavior, as this behavior reflects well on our team. Be polite and respectful in all interactions with coaches, fellow crew members, and any encountered guests. Refrain from any “disruptive behavior,” as noted in the SR & R (i.e., defying staff authority, using offensive language or gestures, making threats and fighting).
- 7) **Group Requirement:** You must travel in groups of 2 or more at all times. Being alone in an unfamiliar environment can expose you to various safety risks. Having others around you provides an additional layer of security and ensures that there is immediate assistance available in case of emergency.
- 8) **Hotel Room Rules:**
  - Students may socially gather in rooms until curfew.
  - There will be no room switching unless there's a valid issue that is discussed with and cleared by a chaperone. If you encounter a problem, please notify a chaperone, who will coordinate with hotel management for resolution.
  - At no time may you leave the hotel without notifying your chaperone.



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- The hotel is a public space. Show consideration to fellow students, chaperones, and other guests. Maintain a reasonable noise level both inside and outside your rooms. No yelling.
  - Any additional charges to the room for any reason are the responsibility of the student requesting those services and MUST be paid prior to departure.
- 9) **Evening Curfew:** Each night, chaperones will check to ensure that you are in your room at curfew. Once chaperones have completed their check, you are not permitted to leave your room for any reason. If there is an emergency, please notify the designated chaperone on your floor.
- 10) **Sexual Relations:** Strictly prohibited. Any violation will lead to immediate dismissal at the parent's expense.
- 11) **Non-Smoking Policy:** The trip is strictly non-smoking, per school policy prohibiting smoking (including vaping devices) on FCPS-sponsored trips.
- 12) **Drug and Alcohol Prohibition:** Strictly prohibited. Any violation will lead to immediate dismissal at the parent's expense, per FCPS policies on substance use. (Reg. 2102.4)

**Deliberate violation of these rules may result in:**

- 1) **Privilege Forfeiture:** Students not adhering to the rules risk forfeiting the privilege to race or attend the regatta.
- 2) **Immediate Dismissal:** Students not adhering to the rules will be promptly sent home at the parent's expense, with parents being notified immediately.
- 3) **Administrative Notification:** The relevant school administrator will be informed promptly regarding any infractions.
- 4) **Unlawful Activities and Law Enforcement:** Engaging in unlawful activities, such as theft, property damage, or substance use, will result in involvement of local law enforcement. Parents will be responsible for covering expenses related to the return trip. Refer to the enclosed regatta rules for more details.

I, the undersigned, will adhere to the Travel Policy as a rower of Oakton Crew.

\_\_\_\_\_  
Rower's signature

\_\_\_\_\_  
Rower's name printed

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Parent/Guardian name printed

Date: \_\_\_\_\_